**AGENDA ITEM 21.06 14**

**REGULAR PAYMENTS FROM CURRENT ACCOUNT**

These payments consist of Standing Orders, Direct Debits and Debit Card payments.

To conform with the Accounts and Audit Regulations 2015, such payments should be approved by the Council, as a minimum, every 2 years; although it is more practical to do every year.

Standing Orders

Monthly Standing Orders are in place for salary payments to:

Parish Clerk/RFO

Village Warden

Public Toilet Cleaner

Youth Worker

Any reconciliations due to changes in hours or National Insurance are made by Faster Payments or cheques

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Direct Debits

Monthly or annual payments are made to:

Wallgate Ltd – annual servicing contract

West Mercia Energy – monthly variable payments for Public Toilets & Reading Room

Wiltshire Council – annual NNDR for Public Toilets

Smart Numbers – monthly variable payments for VOIP and 2 sim cards

BIFFA – monthly variable payments for Reading Room and Car Park

Hewlett Packard – monthly payments for HP printer

Hewlett Packard – quarterly payments for Epson printer

Information Commissioner – annual payment

Water2Business – biannual variable payments for allotments, Reading Room

& Public Toilets

Sovereign Playgrounds – monthly fixed payment for play area inspections

Debit Card

Monthly or annual payments are made to:

Google – monthly for cloud storage of emails

HMRC – monthly for tax and NI payments

AVG – annual for computer protection

Namesco – variable monthly & annual payments for, domain names & emails

Zurich Insurance – annual insurance premium for the Reading Room

Zurich Insurance – annual insurance premium for Tisbury Parish Council

Adobe – annual payment for computer software

Weebly – biennial payment for hosting TisPlan website

Digital River – annual payment for AVG Clean -Up

GeoXphere – annual payment for GIS system